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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, November 21, 2019 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	January 16, 2020

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Robert Wijkowski, Professional Member
Carla Cassell-Carter, Public Member, Secretary
Deborah Cottrell, Public Member

MEMBERS ABSENT

There were no members absent.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Daniel Simmons
Woodrow Botts
Darin Windsor

CALL TO ORDER

Mr. Adams called the meeting to order at 8:34 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Wijkowski, to approve the minutes from the October 17, 2019 meeting as amended. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Drone Usage for Surveying

The Board will keep monitoring what the State of Maryland is doing with this process.

The Board will continue this ongoing discussion at future meetings.

Discussion on Plan Certification

There was no discussion on this subject this month.

The Board will continue this ongoing discussion at future meetings.

NEW BUSINESS

Draft Correspondence to D.A.P.E. Regarding Interpretation of Del. Code § 2707(a)

The Board continues to draft correspondence to D.A.P.E. regarding the interpretation of Del. Code § 2707(a) and will continue with amendments at the January 16, 2020 meeting.

Request for Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the FEMA course "Flood Map Amendments & Revisions: Navigating FEMA's Letter of Map Change Process" for the 6.5 hours requested. The motion was unanimously carried.

Review Registration as Survey Intern Applications

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to table the survey intern application of Darin Windsor for further research into the legislative history of Del. C. §2708 and previous Board-approved 2 year survey programs. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte advised that the audits have all been received and only one rule to show cause hearing was scheduled.

PUBLIC COMMENT

Darin Windsor, a survey intern applicant on today's agenda, approached the Board regarding their decision to table his application for further research and gave them additional information on his educational background and experience.

Woodrow Botts came before the Board to first advise that he is Mr. Windsor's direct supervisor and has been encouraging him to obtain his Delaware professional land surveyor license. Secondly, Mr. Botts wanted to personally thank the Board for the approval of his reapplication

several years ago and stated that he considers professional land surveying to be the most honorable profession.

Daniel Simmons, the Delaware Representative for the National Society of Professional Surveyors, introduced himself to the Board. He brought information to the Board on the 2022 datum upgrade of the National Spatial Reference System (NSRS) administered by the National Geodetic Survey (NGS).

NEXT MEETING

The next meeting will be January 16, 2020 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to adjourn the meeting at 9:38 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II